



**Surveillance of HAI and AMR in Pakistan through IPC and  
Antimicrobial Stewardship Program  
National Institute of Health (NIH) Islamabad  
Ph: (92-051) 9255238 Fax: (92-051) 9255118**

**JOB OPPORTUNITY**

National Institute of Health (NIH), Islamabad requires below staff to be hired **on URGENT basis** for a donor funded project on temporary/contractual basis till **29<sup>th</sup> Sep, 2025** and can be extended upon ensuring funds from donor.

S#	Detail of Post	No of Post(s)	Age Limit (Years)	Qualification(s)/Experience/TOR's
1	Program Coordinator – Technical	01	35-50	<p><u>Requirements:</u></p> <ul style="list-style-type: none"><li>• MBBS/BDS or equivalent qualification recognized by PMDC with minimum 3 years of working experience after post-graduation in Health care facilities/institutions.</li><li>• MPH with preferable experience of working with donor or international grants.</li><li>• Diploma/Certification in hospital infection control.</li><li>• Publications would be preferred</li></ul> <p><u>ToR's:</u></p> <ul style="list-style-type: none"><li>• The Program Coordinator – Technical will be responsible for providing technical services for the development and implementation of technical documents and reports essential for the project continuity, IEC material, manuals and training modules.</li><li>• The Program Coordinator will conduct on field trainings, with the project team and interpret the acquired data.</li><li>• The Program Coordinator – Technical will identify problems and negotiating corrective action concerning the technical aspects of the project.</li><li>• Responsible for working on technical reports for the Project.</li><li>• Fieldwork (data and sample collection) during outbreaks.</li><li>• Any other duties/responsibilities assigned by management.</li></ul> <p><u>Skills:</u></p> <ul style="list-style-type: none"><li>• Technical Reports writing</li><li>• Communication Skills</li><li>• Presentation Skills</li><li>• Article writing</li></ul>

**HOW TO APPLY:**

1. Send applications to undermentioned address.

2. Postal Address: **Mr. Muhammad Talha, (Admin and Account Manager), Office # 1, 1<sup>st</sup> floor, Center for Environmental and Occupational Health, National Institute of Health, Park Road, near Chak Shahzad Islamabad, Pakistan.**
3. **Documents Required: CV/Resume, One recent passport size photograph, attested photocopy of relevant educational documents and experience letters. Last date of application submission is 1<sup>st</sup> Nov, 2024.**
4. Please mention the Position applied for in the subject of your application.
5. Only shortlisted candidates shall be called for test/interview. No TA/DA will be paid.
6. The Institute reserves the right to stop the recruitment process at any stage.
7. We are an equal opportunity employer.