



JOB OPPORTUNITY

Public Health Project Manager

The Public Health Project Manager serves as the principal coordinator of US Centers for Disease Control and Prevention (CDC) funded global health security portfolio for Pakistan National Institute of Health. The candidate will need to understand the political sensitivities surrounding public health and find ways to diplomatically navigate and succeed in it. The candidate must be highly motivated and creative in developing consensus and aligning with internal and external partners for donor funded health security projects. The candidate must be proficient at grants and project management, budgeting, program design and development, donor required reporting, and monitoring and evaluation.

Minimum qualifications:

- MBBS or equivalent qualification (MD) from PMC recognized Institution.
- Masters in public health, epidemiology, microbiology, FCPS or PhD in public Health.

Minimum Experience:

5 - 10 years of experience managing donor funded public health projects at national level. Experience must be in public health program management, M&E, and coordination at senior management level. Only the resumes meeting minimum qualification criteria will be reviewed. Applicants with experience only in epidemiology will not be considered.

Skill Required:

- Full understanding of Pakistan's public health system at national and provincial levels
- The candidate must have sound understanding and knowledge of IHR and GHSA
- Demonstrated history in organizing and building coalitions between a wide range of stakeholders
- Financial management and strong budgeting skills
- Strong project management tools, e.g., developing SMART objectives, indicators, Gantt chart, activity tracking tools, and etc.
- Strong monitoring and evaluation skills
- Strong compliance and progress report writing skills
- Training, coaching and mentoring skills
- Strong grant writing and management skills
- Basic understanding of grants.gov and grantsolution.gov
- Proficiency in MS Office and MS Project

Salary and Contract Terms:

- Initial contract will be for 3 months. After satisfactory performance contract will be renewed yearly for one year.
- Salary: A market based competitive salary/negotiable as per experience and qualification.
- Travel: 20%-30% travel required to project sites to conduct M&E activities and provide technical assistance where and when required.
- Paper review of resumes will be conducted by a team of experts.
- Applicants meeting minimum criteria with distinct public health management and M&E experience will be selected for second round of the selection process.
- In-person interview of top candidates will be conducted by an interview panel.
- Only 2-3 best candidates will be invited for final round of in-person interviews.

Application information:

Applications for this position should include a cover letter and resume. These should be

Sent electronically to t.yousaf@nih.org.pk

Last Date: 24 March, 2021